



Student Transportation Accident Procedure	
Adopted: March 14, 2022	Last Reviewed/Revised: January 3, 2022
Next Scheduled Review: 2025-2026	
Associated Policies and Procedures II-24 General and Individualized Education Programs I-77 Video Surveillance VI-83 Visitor and Parental Procedure II-19 Student Behavior and Discipline VI-70 Educational Field Trips	

Purpose

To establish actions to respond to particular accidents that occur during home-to-school student transportation, by a contracted transportation services provider and other transportation provided by the Halton Catholic District School Board (HCDSB) for other events and/or activities.

Application and Scope

the HCDSB in the event a school bus or taxi under contract with HSTS and/or HCDSB that is involved in

It is recognized that home-to-school transportation in Halton Region is provided to the Halton District School Board and HSTS by the Halton Student Transportation Services (HSTS). There is a high likelihood that any incidence may involve and/or affect both boards.

To maintain consistency in application and scope, the is to be consistent with HSTS Operating Procedure HS-4-005 –

The procedures also apply to non-home-to-school transportation services organized by the school administration, which fall outside of the responsibility of HSTS.

References

[HSTS Operating Procedure HS-4- - Accident/Incident Procedures](#)





Appendix A:

Dear Parent/Guardian:

This morning your child's bus route (insert route number) was involved in a minor accident on the way to school at (insert intersection and location).

Halton Regional Police Services (HRPS) were called to the scene. HRPS released all

Next Sentence Options:

The students were

Or

The students were

I want you to be aware of this situation so that you can monitor your child in case
some children may have been hurt or injured in the accident.

Best regards,

Principal



Appendix B:

D

way home yesterday. You may already be aware of this because your child was later than usual arriving home.

It is my understanding the accident occurred at (insert location). Police and (Insert name of Transportation Provider) were called to the incident scene. The Huron Regional Police Service released the students after assessing the situation; some students did receive medical attention. The remaining students were transferred to another bus and continued on their way home.

case

s/he exhibits any symptoms requiring medical attention.

Yours sincerely

Principal