



The Union President and/or Union Representative shall sign the Guest/Visitor's Book at the school site.

The Union President and/or Union Representative shall provide the Principal with the name of the staff member with whom a meeting will take place in order to ensure that arrangements for both parties to meet can be organized.

No member of the union shall leave their duties to meet with the Union President and/or Union Representative except during unassigned regular breaks or at other times with prior approval of the Principal or designate.

Union President and/or Union Representative shall be responsible for the cost of the meeting, so that the

APPROVED: Regular Meeting of the Administrative Council

AUTHORIZED BY: _____
Director of Education and Community Services