



<u>Trust Funds</u>	
Adopted: March 26, 2003	Last Reviewed/Revised: January 3, 2022
Next School Board Review: 2025-2026	
<u>Administrative Policies & Procedures</u> I-21 Corporate and Community Investment in Education VI-85 Corporate and Community Investment in Education V-04 School Fundraising Activities VI-59 School Fundraising Activities V-100 Requests to a School or to the Board VI-100 Requests to a School or to the Board	

Purpose

The purpose of this procedure is to outline the process for receiving and handling Trust Fund money and establish criteria for the disbursement of such funds.

Application and Scope

by the Board (HCDSB) and any new funds the HCDSB may receive in the future.

Principles

Trust funds are the principal source of funds available to be used for schools or students based on established criteria.

This would ensure that funds are available for many years to maintain the memory of the individual or family member being honoured or to continue the intention of the donation. Disbursements from Trust Funds should be made in accordance with established criteria based on the wishes of the

Requirements

Memorial Funds Donation Receipts Procedures:

All donations to be made payable to the "Halton Catholic District School Board"



Resolutions shall be referred to the HCDSB

Manager Financial Administration Services

The HCDSB

