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| Trustee Code of Conduct | |
| Adopted: | September 17 |
| Next Scheduled Review: 2027-2028 | |
| Associated Policies & Procedures: HCDSB Procedural By-Law I-24 Fraud Management VI-24 Fraud Management I-38 School Board Trustee Election Guidelines I-1 Use of Technology and Digital Citizenship VI-62 Use of Technology and Digital Citizenship VI-63 Social Media II-35 Access to School Premises VI-30 Access to School Premises III-16 Workplace: Discrimination and Harassment I-28 Electronic Meetings I-46 Correspondence to the Board | |

Purpose

To provide trustees and student trustees with a consistent standard, direction and guidelines for their conduct and role in Board Governance as a member of the Halton Catholic District School Board (HCDSB).

Application and Scope

References

[Criminal Code of Canada](#)

[Education Act](#)



2/24 IO, Reg 3

Trustees

Trustees.

Principles

fulfillment

and responsibilities bestowed upon them by the Spirit of the Gospel and modeled on the example of Jesus Christ, the Catholic School Trustees shall, within the limits established in Acts and Regulations, be reflecting a ministry within the church:

acknowledge that Catholic schools are an expression of the teaching mission of the Church;

provide an example to the Catholic Community by their participation in the sacramental life of the Church;

provide the best possible Catholic education according to the programs approved by the Cardinal Conference of Catholic Bishops and the provincial Minister of Education;

affirm a strong sense of Christian Catholic Community; and

provide support, encouragement and praise for the efforts of all persons engaged in the ministry of Catholic Education in Canada.

The members of the Halton Catholic District School Board of Trustees occupy positions of public trust and confidence. They are expected to discharge their duties and responsibilities in a professional, impartial and Catholic manner.

Trustees shall, in the discharge of their duties, be held responsible in the same manner as if they were employees.

Without limiting the generality of the foregoing, a trustee shall not compromise himself in the discharge of their duties by failing to declare a conflict of interest as required pursuant to the Municipal Conflict of Interest Act, by contravening any other law, by disclosing confidential business information, or by disclosing information that is not in the public interest.

Resolutions

1. Specific Requirements of Part V of the Education Act and O. Reg. 312/24

on 2018 11 16 of the Education Act:

"A member of a board shall





and/or disagree with... A Trustee shall not make disparaging or demeaning remarks about another Trustee or a group of Trustees in expressing such comment or disagreement or speculate on the motives of a Trustee or a group of Trustees, or staff.

Any Trustee who fails or refuses to comply with the HCDSB P... and/or the

... the Chair to leave for the remainder of the meeting and in this case of a refusal to do on the order of the Chair, be removed from the room where such meeting is taking place and/or the Board office. ... 207 (2) of the Education Act ... board meetings. It provides:

5. **Complying with Legislation**

... The Trustee shall ensure that all information that is submitted to the Board by the Trustee is accurate and complete.

The Trustee shall not, in any way, act on behalf of the Board, or in any way, act in a manner that would be construed as representing the Board, without the express

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6. **Trustee Duties**

Trustees must:

- a) accept that authority rests with the Board and that they have no individual authority other than that delegated by the Board;
- b) uphold the implementation of any Board resolution after it is passed by the Board;
- c) comply with HCDSB Policies and Procedures, Procedural By-law, rules of order; and
- d) refrain from speaking to the public on behalf of the Board unless authorized by the Board to do so.

7.

... The Trustee shall ensure that all information that is submitted to the Board by the Trustee is accurate and complete.



11. Enforcement of Code of Conduct and the ~~Trustee Code of Conduct~~

In accordance with the provisions of section 219.2 of the *Education Act*, a breach of this Code of Conduct by a Trustee may be dealt with by the following procedures (in the following manner):

A Trustee who has reasonable grounds to believe that another Trustee has breached this Code of Conduct shall bring the alleged breach to the attention of the Board

If an alleged breach is brought to the attention of the Board, the Board shall make an inquiry into the matter and shall, based on the results of the inquiry, determine whether there has been a breach.

- i. Censure of the Trustee.
- ii. Barring the Trustee from attending all or part of a meeting of the Board or a meeting of a committee of the Board.
- iii. Barring the Trustee from sitting on any other committees of the Board for the period of time specified by the Board.

If the Board determines that a Trustee has breached this Code of Conduct, the following shall apply:

- i.

