



The **Hamilton Catholic District School Board (HCD SB)** recognizes the necessity of providing trustees and student trustees with the ability to participate in the Board's Business, Special Board Meetings, Ad Hoc Committee Meetings, and/or Standing Committees, and/or any other Meeting that requires or involves student trustee membership and participation.

The Board may, through the Board or through a committee, provide for electronic means of participation for student trustees by means of conducting a Board or committee Meeting, provided that it does not

### **Participation**

At the request of trustee(s) and/or student trustee(s) or as otherwise determined by the Board, the provision of electronic (audio and/or visual) means shall be afforded to trustee(s) and/or student trustee committees of the Board as defined in its Bylaw. Trustee(s) and/or student trustee(s) participation at said meetings shall be subject to such conditions or limitations that may be provided for in the Education Act and attendant Regulations. A representative who is participating through electronic means shall not participate in any proceedings that are closed to the public.

A request by trustee(s) and/or student trustee(s) for participation by electronic means shall be made to the Chair of the Board or designate in writing a minimum of two business days in advance of Board or committee meetings.

The Chair of the Board/Committee or designate may approve a request to participate by electronic means if they are satisfied that one or more of the circumstances exist in accordance with Section 7 (5) of O. Reg. 463/97.

- o If the member of the Board making the request is the Chair of the Board/Committee, the Chair shall submit the request and reasons to the Vice-Chair of the Board/Committee or designate.

Notwithstanding the above, the Board may refuse to provide electronic participation to trustee(s) the electronic means of participation in a meeting of the Board or a meeting of a committee of the Board, as defined in Section 3 (3) of O. Reg. 463/97.

At every regular meeting of the Board or committee of the Board, the presence of the whole Board or committee is required for the transaction of business. Failure to attend is excused or required would result in the trustee's seat being vacated pursuant to clause 228 (1)(e) of the Education Act.

The Chair of the Board or designate approving the request would result in a member of the Board, in addition to the Chair of the Board or designate, being physically

**Policy No. I-28 | Electronic Meetings**

The officer or fiduciary of the board or designate the Director of Education or designate (and if cannot be a Student Trustee) shall be physically present at an In-Camera (closed) session of the board in the board room or session of an electronic meeting at a site or sites as otherwise determined by the Board.

The officer or fiduciary of the board or designate the Director of Education or designate and trustee shall be physically present at all open sessions of an electronic meeting of the Board in the Board Room or otherwise determined by the Board.

and the Director of Education or designate shall be physically present in the Board Room or other site as otherwise determined by the Board or a committee

or student trustee(s) to hear and be heard through audio and/or visual teleconference and/or other conference means

By:

Electronic meetings shall be conducted in such a way as to comply with the rules governing a conflict of interest of trustees

proceedings of Board and committee meetings.

The Director of Education and/or designate shall be responsible for ensuring the provision of electronic (audio and/or visual) means for the participation of trustees and/or student trustees meetings.

APPROVED BY:

DATE: \_\_\_\_\_

AUTHORIZED BY:

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Chair of the Board