



Emergency Response Plans for Fire, Evacuation, Lockdown, Hold

Adopted:

October 20, 1995

Last Reviewed/Revised:

October 18, 2022

Next Scheduled Review: 2025-2026

Associated Policies & Procedures

- [VI-20 Lockdown and Bomb Threat](#)
- [VI-22 Parent/Guardian Notification System](#)
- [II-42 Medical Conditions](#)

Purpose

The purpose of this Policy is to ensure that the HCDSB and its schools are prepared for, and can respond efficiently to, emergencies and incidents that arise on the

Application and Scope

This policy applies to all schools under the jurisdiction of the Halton Catholic District School Board (HCDSB).

References

[Education Act](#)

[Fire Code](#)

[HRPS - School Board Protocol](#)

[Ministry of Education - Provincial Model for Lockdown Protocol/School Board Protocol](#)

Definitions

- fire or other emergencies requiring evacuation;
- inter serious threats or harm; bomb threats or other emergencies requiring schools to be placed in lockdown, hold & secure, or shelter in place;
- musical and non-musical

Principles

Staff, students, and members of the school community have the right to learn, work and be present in a safe and secure school environment. However, incidents can occur within the school environment that put that safety at risk.

The ~~Board's~~ ~~purpose~~ ~~of~~ ~~this~~ ~~policy~~ ~~is~~ ~~to~~ ~~provide~~ ~~for~~ ~~the~~ ~~safe~~ ~~and~~ ~~secure~~ ~~school~~ ~~environment~~ ~~for~~ ~~all~~ ~~students~~ ~~and~~ ~~staff~~ ~~and~~ ~~to~~ ~~ensure~~ ~~that~~ ~~the~~ ~~Ontario~~ ~~Provincial~~ ~~School~~ ~~Board~~ ~~has~~ ~~established~~ ~~emergency~~ ~~response~~ ~~plans~~ ~~and~~ ~~procedures~~ ~~designed~~ ~~to~~ ~~address~~ ~~emergency~~ ~~situations~~.

Requirements

This policy shall be considered to be pursuant to the Education Act and/or related Ministry of

requirements of the Education Act and/or Ministry of Education Policy/Program Memoranda (PPM) or the Police School Board Act for the creation of a minimum of procedures for the School Board under the Education Act and/or Ministry of Education, including PPMs as the Provincial Model for a Protocol on matters of police.

As per Administrative Procedure VI-20 Emergency Response Plans and the HPRS – School Board Protocol

All school emergency plans and information developed and implemented must also be reviewed with Administrative Procedure VI-20 Emergency Response Plans and the HPRS – School Board Protocol.

Individual school emergency response plans shall be included in each school's Emergency and Crisis Response Plan, and relevant portions must be appended to the HPRS – School Board Protocol.

Individual school emergency response plans shall:

- o include expectations with respect to staff, students, parents/guardians and police, as appropriate, for emergency medical services (EMS) and/or the fire or
- o address the school's responsibility to ensure reasonable accommodations for students with special education needs;
- o include information regarding the school's emergency response system, as well as staff with known medical conditions;
- o outline training opportunities to inform school staff, students, and other community members on the school's emergency response plans.

APPROVED: Regular Meeting of the Board



AUTHORIZED BY _____

Chair of the Board