

Policy No I-04

Cross Boundary and Non-Resident Student School Attendance	
Adopted: July 20, 2001	Revised: January 16, 2024
Next Scheduled Review: 2026-2027	
Procedures: I-22 Admission to Schools Elementary and Secondary VI-19 Admission to Schools Elementary and Secondary II-51 Optional French Programming (French Immersion and Extended French) VI-53 Optional French Programming	

Purpose

To provide direction in the management of cross boundary school attendance requests.

Application and Scope

This policy applies to all schools within the jurisdiction of the Halton Catholic District School Board (HCDSB).

Definitions

Functional Building Capacity (FBC): t

HCDSB staff.

Under Capacity: a

Capacity (FBC) and availability of resources.

At Capacity: a school that has an enrolment that is at the threshold of its Functional Building

Capacity (FBC) and availability of resources.

Over Capacity: a school that has an enrolment that is above its Functional Building Capacity (FBC) and availability of resources.

- o transportation to and from the school is a parental/guardian or adult student responsibility.

the Family of Schools Superintendent or School Principal and will vary from school to school depending on local enrolment trends. For instance, schools in declining enrolment areas may be in a position to accept requests from parents/guardians/adult student.

Notification to parents/guardians/adult student regarding the acceptance or refusal of the cross-boundary/non-resident request is subject to annual review using the criteria outlined in the Family of Schools Policy.

Cross-Boundary/Non-Resident Requests for Students Who are Currently Enrolled in the School

Cross-Boundary/Non-Resident requests for students who currently attend the school, but are moving, or have moved, outside the school's prescribed boundaries during the current school year and wish to complete the balance of the academic year at the school.

Cross-Boundary/Non-Resident annual requests for students who are currently attending the school.

Cross-Boundary/Non-Resident requests for students who will be moving to an address within the school's prescribed boundaries during the current school year. The student must provide the Family of Schools Superintendent with a copy of the current address. Procedure VI-19 Admission to Schools, Elementary and Secondary to the Principal.

Cross-Boundary/Non-Resident Requests Approved by the Family of Schools Superintendent:

Cross boundary/Non-Resident requests that are new (i.e. students who wish to transfer to a school outside of their prescribed school boundaries).

Optional Programs:

A cross-boundary/non-resident request for a student to attend an optional program which is not offered in their home school. For example, a student who lives in a school board's boundaries (e.g., municipalities with multiple French Immersion sites) a cross boundary request is required for a student to attend a program outside of their boundaries. Cross-Boundary requests must be approved by the Family of Schools Superintendent in consultation with the Senior Manager, Planning, Governance and Compliance.

A Cross-Boundary/Non-Resident Students Appeal Application for School Attendance form is required for students who live outside of the school's boundaries, but within Ontario, and who wish to attend an optional program within the HCDSP.



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